



Francis Street Primary School Extended COVID-19 Learning Plan

Address of School District: 1320 Martin Luther King Jr. Drive

District Code Number: 38904

Building Code Number: 03183

District Contact Person: Nicole Macchia

District Contact Person Email Address: nmacchia@francisstreetprimary.com

Local Public Health Department: Jackson County Health Department

Local Public Health Department Contact Person Email Address: DSchonha@co.jackson.mi.us

Name of Intermediate School District: Jackson County ISD

Name of Authorizing Body: Grand Valley State University

Date of Adoption by Board of Directors:



Assurances

- The Academy will administer an approved benchmark assessment, or local benchmark assessment, or any combination thereof, to all pupils in grades K to 8 to measure proficiency in reading and mathematics within the first nine weeks of the 2020-2021 school year.
- Within thirty days after the approval of its Extended COVID-19 Learning Plan, and every 30 days thereafter, the Academy, at a meeting of its board of directors, will re-confirm how instruction is delivered during the 2020-2021 school year and will solicit public comment, at a public meeting, from the parents or legal guardians enrolled in the Academy.
- If delivering pupil instruction virtually, the Academy will expose each pupil to the academic standards that apply for each pupil's grade level or courses in the same scope and sequence as the Academy had planned for that exposure to occur for in-person instruction.
- If delivering pupil instruction virtually, the Academy will provide pupils with equitable access to technology and the internet necessary to participate in instruction.
- The Academy will ensure that students with disabilities will be provided with equitable access to instruction and accommodation in accordance with applicable state and federal laws, rules and regulations.
- The Academy, in consultation with a local health department, and district employees, will develop guidelines concerning appropriate methods for delivering pupil instruction for the 2020-2021 school year that are based on local data that are based on key metrics. A determination concerning the method for delivering pupil instruction shall remain at the Academy Board's discretion. Key metrics that the Academy will consider shall include at least all of the following:
 - COVID-19 Cases or Positive COVID-19 tests
 - Hospitalizations due to COVID-19
 - Number of deaths resulting from COVID-19 over a 14-day period
 - COVID-19 cases for each day for each 1 million individuals
 - The percentage of positive COVID-19 tests over a 4-week period
 - Health capacity strength
 - Testing, tracing, and containment infrastructure with regard to COVID-19



- If the Academy determines that it is safe to provide in-person pupil instruction to pupils, the Academy will prioritize providing in-person pupil instruction to pupils in grades K to 5 who are enrolled in the Academy.
- The Academy will ensure that two (2), 2-way interactions occur between a pupil enrolled in the Academy and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the Academy. The Academy will publicly announce its weekly interaction rates at each Academy Board meeting where it re-confirm how instruction is being delivered , beginning 30 days after approval of its Extended COVID-19 Learning Plan, and every 30 days thereafter. The Academy will make those rates available through the transparency reporting link located on the Academy website each month for the 2020-2021 school year.
- The Academy will create and make available on its transparency reporting link located on the Academy's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the Academy expected would be achieved by the end of the school year.

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President of the Board of Directors

9/28/2020

Date



Introduction and Overview

Francis Street Primary School is dedicated and prepared to support the students, staff and local community with our Extended Covid-19 Learning Plan to address the Covid-19 pandemic during the Michigan Safe Start Phases. The following plans and protocols will be implemented to address each area required by the State of Michigan to provide assurance that the safety of our students, staff, families and community is our top priority.

Francis Street Primary School is dedicated to the school's mission "Where all children will learn and all children will be known and cared for." This mission has guided the team as we continue to prepare and support this School Extended Covid - 19 Learning Plan. This plan is necessary for Francis Street Primary School in order to plan, organize and increase student engagement and achievement. This plan will outline the steps the school will take to be sure student achievement is accomplished.

Francis Street Primary School is dedicated to serving the needs of all students who attend the school. Overwhelmingly, the majority of our families prefer face-to-face instruction five days a week. We do have a minimal number of families that prefer remote instruction, therefore we are prepared to accommodate those families with a plan to provide remote instruction that aligns with the state requirements and meets the needs of our students both academically as well as social/emotional.

Francis Street Primary School is prepared and dedicated to do whatever it takes to meet the needs of our students. We are also committed to providing additional support and assistance to staff as needed.



Francis Street Primary School Extended COVID - 19 Learning Plan **Educational Goals**

The following information will outline and describe Francis Street Primary's educational goals expected to be achieved for the 2020-2021 school year. The goals will include expected achievements by the middle of the school year and goals that will be achieved by the end of the 2020-2021 school year.

Beginning in September, the Academy will administer the NWEA assessment to determine where students are currently in Reading and Math. Students will also be assessed using NWEA again in January to determine mid year growth. Students will be assessed again in May to determine the end of the year growth.

Educational Goals for the 2020-2021 school year include:

All Francis Street Primary School students will show growth in ELA.

ELA mid year goal: 50% of all Francis Street Primary School students will fall at or above the national average range (41% or higher) for NWEA by the middle of the school year.

ELA end year goal: 50% of all Francis Street Primary School students will fall at or above the national average range (41% or higher) for NWEA by the end of the school year.

All Francis Street Primary students will show growth in Math.

Math mid year goal: 50% of all Francis Street Primary School students will fall at or above the national average norm (41% or higher) for NWEA by the middle of the school year.

Math end year goal: 50% of all Francis Street Primary School students will fall at or above the national average norm (41% or higher) for NWEA by the end of the school year.

Growth will be measured using NWEA assessments, which is approved by the Michigan Department of Education and was used to measure growth for the 2019-2020 school year.



Instructional Delivery & Exposure to Core Content

Families have the following schooling options to choose from:

- Face to face learning full time - students would attend school face to face Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays
- Remote learning - students will do all learning at home with a portion of their learning being online with FSP teachers posting and teaching lessons via SeeSaw, Splash Math, Remind, and email; and a portion being packets sent home each week by FSP teachers that will include daily assignments and activities that support academic and social/emotional growth. Parents and students will also be required to check in at the school once a week to meet with the teacher.

For the health and safety of our students and staff, Francis Street Primary School may need to change our schooling options to be 100% remote even if we are not in phase 3 should the Covid-19 data in our local community determine it is not safe to attend face to face. This would be determined by our administrative staff, school Board and local Health Department.

Students who are attending school remotely will have both online requirements as outlined above as well as paper packets. Teachers will be available to those students during school hours each day as needed. Parents and students of remote learners will be required to check in once a week by coming to the school and meeting with their teacher. Teachers, principal and Social/Emotional Interventionist will also check in regularly with each student at least one additional time and more frequently as needed.

Francis Street Primary School ensures that every student has access to standards-aligned, grade-level instruction with strategies to insure instruction at the greatest level possible. Students will be assessed using NWEA as outlined in the Educational Goals portion of this plan. Formative assessments will be used to determine academic level and provide coursework and access to additional time with instructors when necessary, manipulatives and other learning tools that may accelerate accomplishment of educational goals. All students, no matter the mode of learning, will be exposed to the same core academic standards and provided efficient academic support to each academic area.

All grades will be recorded by grade level teacher and parents will receive progress reports at least once a month and remote students will receive verbal progress updates each week, access to teaching staff for additional assistance when needed as well as regular weekly updates on their



child's progress. Each grade level teacher will also update parents on a regular basis on the progress of the school as a whole.

Required weekly two-way communication/interaction with teachers and students will increase academic engagement as well as provide social/emotional support to students. Francis Street Primary School will follow the State regulations for pupil accounting, working closely with the Jackson County ISD pupil accounting department. During a calendar month using the State's week formula with a start date of Wednesday and the end date being Tuesday, teachers will use the following requirements for student communication:

- One 2-way communication with at least 75% of all remote students per month from the months of September through June
- Two 2-way communications with at least 75% of all students per week from the months of September through June

These communications will be initiated by one of the student's teachers, principal or social/emotional interventionist who is also a certified teacher. The communication will be relevant to course progress and course content.

Communications may occur through but are not limited to, electronic email, telephone, instant messaging, virtual meetings, face to face "drop in" meetings. All communication will be logged for accountability purposes.



Equitable Access

Francis Street Primary School will provide technology to all students who are remote learning and who do not have access to their own technology. Ipads and Kindles are available and given to students in order to have equitable access to technology. Francis Street Primary will assist students and families in obtaining and providing wifi access as needed.

Francis Street Primary School has designated our School Business Manager as the point of contact involved with technology and the family technology liaison to support communication regarding the use of technology.

A technology plan exists that includes guidance and support along with a parent agreement form that includes technology guidelines and expectations while in the care of the student.

Francis Street Primary will continue to work with the ISD team to determine the continuation of services for students with IEP's, 504 plans, OT, PT and speech/language services. These services will be provided and done remotely as to meet the needs of the student and requirements of the IEP services. Evaluations will be completed by school psychologists and social workers will be working closely with the school and Special Education Team.

Francis Street Primary will remain in close contact with MDE, JCISD and the Jackson County Health Department about policies, procedures and guidelines as well as continued guidance.